

1.1. Government Department as Buyer

The Government Department/ Organization can be registered as “Buyer” to purchase products /services of registered and recognized startups in iStart through B2G services of e-Bazaar.

In this context, the right for registration or change in registered Departments/ Government organizations are with the System Admin of the portal. Therefore, the Department/ Government organizations may send their respective required information to helpdesk.ebazaar@rajasthan.gov.in in the following format:

The screenshot displays the e-Bazaar Rajasthan Online Store website. The top navigation bar includes links for Home, Login, Registration (highlighted with a red box), and Help. Below the navigation bar, there is a search bar and a category dropdown menu. The main banner features the text "Discover the vivacious Rajasthan Handicraft World" and a "SHOP NOW" button. Below the banner, there is a section titled "Trending Products" with tabs for Featured, New, and Top Sellers. The main content area shows three registration options: "Seller Registration - (MSME Program)", "Seller Registration - (Artisan/Weaver Program)", and "Government Department Registration As Buyer - (B2G Segment)" (highlighted with a red box). The "Government Department Registration As Buyer - (B2G Segment)" section includes a "Buyer Registration Form" button (also highlighted with a red box) and details about the registration process for government departments.

Government Department Registration As Buyer - (B2G Segment)

The Government Departments of Rajasthan may avail services of eBazaar portal to purchase items (Upto 25 Lacs) from recognized startups.

For Registration as Buyer :-

A) **Primary User** - Please send and authorization letter to eBazaar helpdesk e-mail ([helpdesk\[dot\]ebazaar\[AT\]rajasthan\[dot\]gov\[dot\]in](mailto:helpdesk[dot]ebazaar[AT]rajasthan[dot]gov[dot]in))

B) **Secondary User** - Please contact to your department's primary user to register your SSOID as Buyer. For any other information kindly contact to eBazaar helpdesk e-mail ([helpdesk\[dot\]ebazaar\[AT\]rajasthan\[dot\]gov\[dot\]in](mailto:helpdesk[dot]ebazaar[AT]rajasthan[dot]gov[dot]in))

Once, the department/ organization is registered, the “Primary User” may login the

application at <https://sso.rajasthan.gov.in/signin> :

Rajasthan Single Sign On v32.6
One Digital Identity for all Applications

English | हिन्दी

Login Registration

Digital Identity (SSOID/ Username)

Password

1 8 5 8 8 3 Enter Captcha

Login

OR

Login with **Mari Pehchaan** NATIONAL DIGITAL SIGNATURE e-Pramaan

[I Forgot my Digital Identity \(SSOID\). Click Here](#)

[I Forgot my Password. Click Here](#)

[I have multiple SSOIDs Click here to merge](#)

2.2.1. Registration of Multiple Buyers under one Department/ Office:

Registration of multiple buyers as “Secondary Users” under one Department/ offices can be done by the “Primary User” of the Department/ Office.

At the left menu of the dashboard, the user has to open “buyer Info” and click on Buyer List:

e-Bazaar™
Rajasthan Online Store

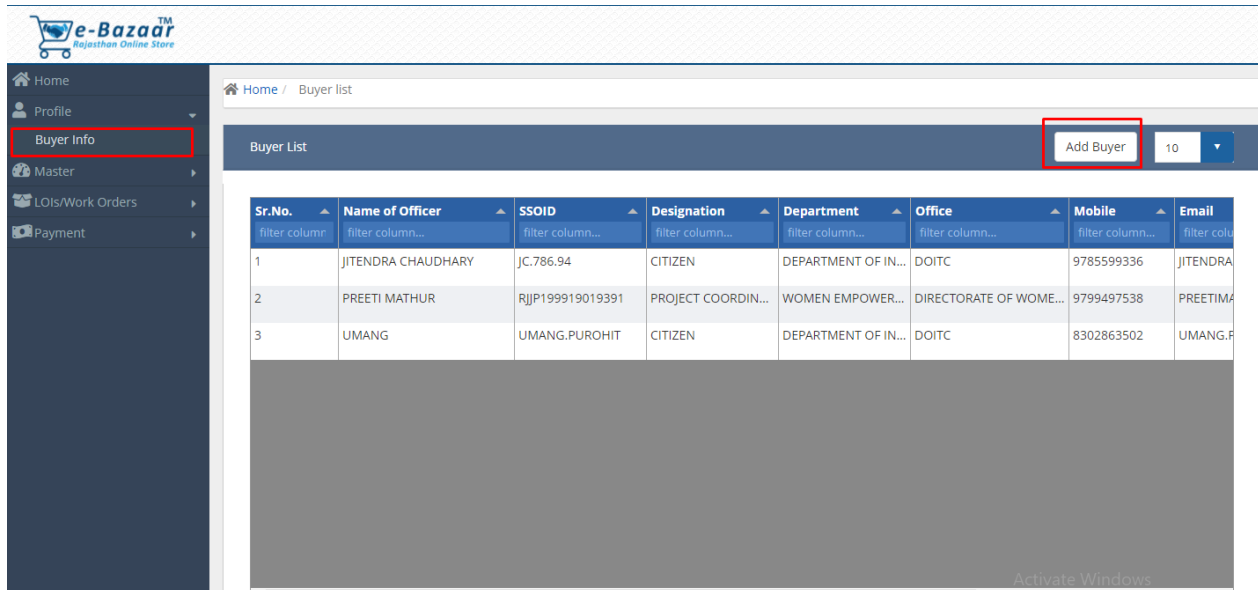
Home / Buyer Info

Buyer Information Buyer List

Buyer Information			
Name	Dushyant Sagarwal	SSO ID	dushyant.sagarwal1
Department Name	DEPARTMENT OF INFORMATION TECHNOLOGY AND COMMUNICATION	Office Name	DOITC
		Designation	SENIOR CONSULTANT
		Mobile	9023108090
Email		Office Address	YOJNA BHAWAN, C_SCHEME, JAIPUR

Activate Windows
Go to Settings to activate Windows.

Then, the user can see the listed secondary users or buyers under his/ her department/ office and to add new secondary user press “Add Buyer”:



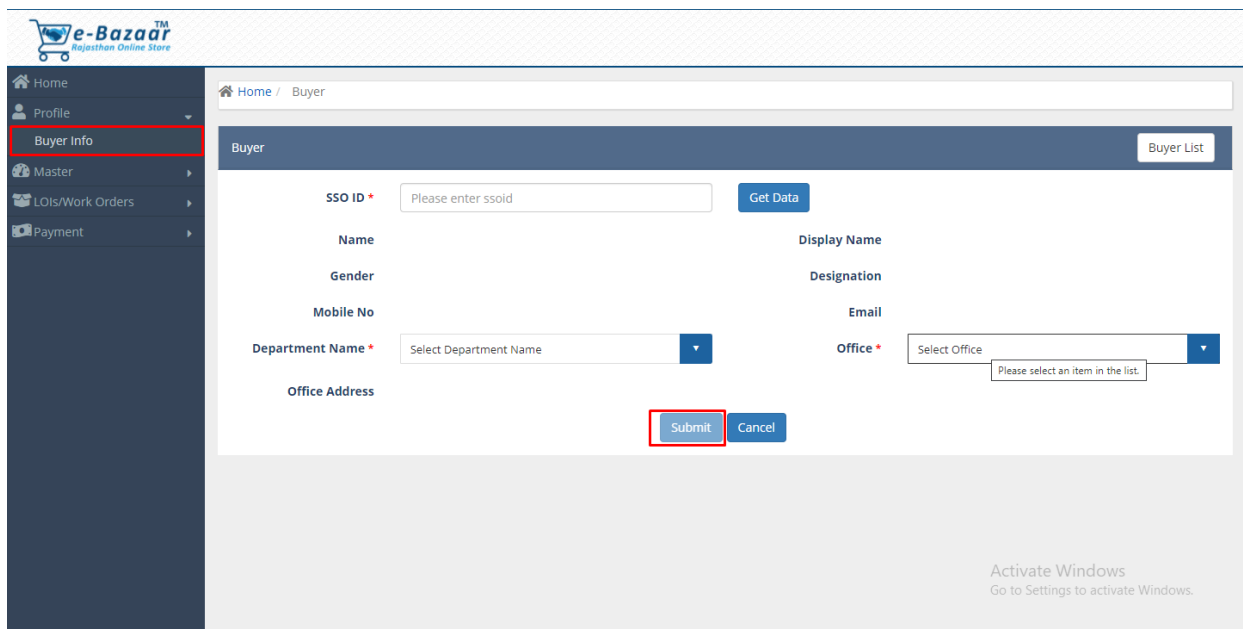
Home / Buyer list

Buyer List

Add Buyer 10

Sr.No.	Name of Officer	SSOID	Designation	Department	Office	Mobile	Email
1	JITENDRA CHAUDHARY	JC.786.94	CITIZEN	DEPARTMENT OF IN...	DOITC	9785599336	JITENDRA
2	PREETI MATHUR	RJJP199919019391	PROJECT COORDIN...	WOMEN EMPOWER...	DIRECTORATE OF WOME...	9799497538	PREETIMA
3	UMANG	UMANG.PUROHIT	CITIZEN	DEPARTMENT OF IN...	DOITC	8302863502	UMANG.F

Then, user has to fill all required details and submit the details:



Home / Buyer

Buyer Buyer List

SSO ID * Please enter ssoid Get Data

Name Display Name

Gender Designation

Mobile No Email

Department Name * Select Department Name Office * Select Office

Office Address

Submit Cancel

Note: If user select “Is Primary” check box the rights of primary user will be transferred to the new user.

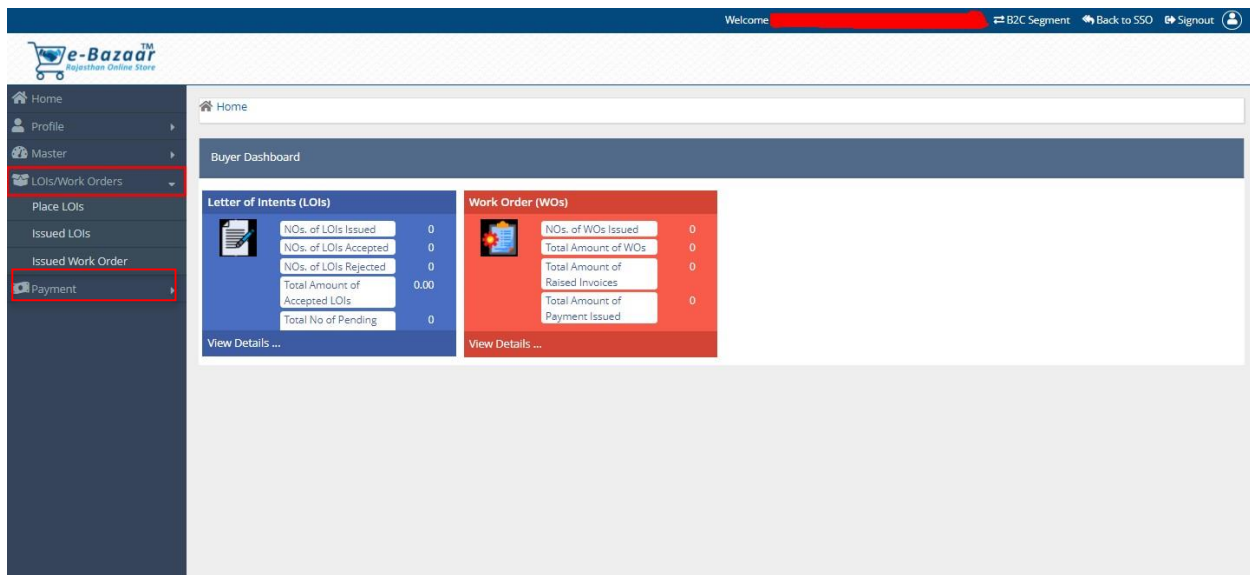
All users (Primary/ Secondary) registered as “Buyer” have rights of purchase.

1.2. LOIs/ Work Orders:

This page shows the user list of LOIs, and Work Orders received by them and enables them to take appropriate action.

3.1. Search of Products/ Services and Placement of Letter of Intents (LOIs) by Buyer

After login under B2G segment of e-Bazaar, the buyer may select “Place LOI” under the tab of “LOIs/Work Orders” to search requisite products/ services:



Now, the buyer may search product/ services as per their requirement with the help of various filters given on the form:

After the selection of the requisite search parameters, the buyer will find the list of products or services.

If the buyer, find the appropriate product/ services after view details of the product/ service on click of “Action Button”, the buyer may select the product/ service, fill the intended quantity and click on the button of “Place LOI”:

Home / Place LOIs

Place LOI

Purchase For: ☒ Product ☐ Service

Search By Product/Service Name/Category/SubCategory

Category: AGRICULTURE Sub Category: MARKETPLACE/LINKAGES/INPUTS Product/Service Name: Search Product & Service Name

Search By Sector / Seller

Sector: Select Sector Seller: Select Seller

Sr.No.	Seller	Product Name	Category	SubCategory	Price	GST(%)	GST Amt	Price(With GST)	Discount(%)	Selling Price	Qty(Per Order)	Quantity	Est. Cost(With GST)
<input checked="" type="checkbox"/>	NEWNDRA INNOVATIONS PVT LTD	CARRY-ON: AS ASSITIVE DEVICES FOR OVER HEAD LOAD CARRING	AGRICULTURE	MARKETPLACE/LINKAGES/INPUTS	3500	12	420	3920	10	3528	1	1	3,528.00
<input checked="" type="checkbox"/>	NEWNDRA INNOVATIONS PVT LTD	JAIPURBELT-ASSITIVE DEVICE FOR FARMERS MADIES WORKERS	AGRICULTURE	MARKETPLACE/LINKAGES/INPUTS	18000	12	2160	20160	20	16128	1	1	16,128.00

Place LOI

Once, the buyer click on the “Place LOI” button, then as “Pop-up” form appears to fill “Estimated Cost” (In INR without GST”, “Date to Respond” by the seller on the to be issued LOI, “upload T&Cs/ Any detailed required scope document” and “delivery address”.

Home / Place LOIs

Place LOI Order Detail Description

Sr.No	Product Name	Price	GST(%)	Price(With GST)	Discount(%)	Price (With GST/Discount)	Quantity	Estimated Cost(With GST)
1	CARRY-ON: AS ASSITIVE DEVICES FOR OVER HEAD LOAD CARRING	3500	12	3920	10	3528	1	3,528.00
2	JAIPURBELT-ASSITIVE DEVICE FOR FARMERS MADIES WORKERS	18000	12	20160	20	16128	1	16,128.00

Seller Name * NEWNDRA INNOVATIONS PVT LTD Intended Quantity * 2

Estimated Cost(With GST) * 19,656.00 INR Date To Respond * 24/1/2022

Upload File(Scope/Other T&C) * No file chosen (Only pdf files are allowed)

District * Select district

Delivery Address * TYPE ADDRESS HERE

Save LOI **Close**

After entering all the required details, the buyer may click on “Save LOI” to submit it to the respective selected seller.

3.2. Issuance of Work Order by buyer on the accepted LOIs

The buyer may view list of issued LOIs by him/her at the left menu under the “Issued LOI” subtab of “Lols/Work Orders” tab. If the issued LOIs has been “Accepted” by the seller as per the previous sub section of this manual, the buyer may be able to “View Details” submitted and “Documents Uploaded” by the seller and can “Generate Work Order”:

Not secure | ebazzartest.rajasthan.gov.in/ebzv2/loibuyerlist

Welcome DUSHYANT.SOGARWAL@RAJASTHAN.GOV.IN | Back to E-Bazaar | Signout

e-Bazaar
Rajasthan Online Store

Home / Issued LOIs

Issued LOIs Place LOI

Sr.No.	LOI No.	Date Of Issue	Office Name	Seller Name	Product/Service	Estimate Cost	Requested Qty	Scope & Other(T&C)	Proposal Document	Other Document	Respond Date	Status	Reject Reason	Work Order
1	LOI20211217181224685	2021-12-17	DOIT&C	RICHLOOP GLOBAL SERVICES PRIVATE LIMITED	PRODUCT	400000	10				2021-12-23	Accepted		Generate Work Order

Total Records - 1

< 1 >

Once, the buyer click on “generate Work Order”, then the buyer has to fill “Date of Delivery” and “Last Date of the Contract” and may upload “Any other T&C Document” (ifrequired).

Not secure | ebazzartest.rajasthan.gov.in/ebzv2/loibuyerlist

Generate Work Order

LOI No.	LOI20211217181224685	Seller Name	RICHLOOP GLOBAL SERVICES PRIVATE LIMITED
Estimate Cost	400000	Requested Qty	10

Date Of Delivery * 17/12/2021

Last Date Of Contract (Contract)* 17/12/2021

Upload File(Other T&C) Choose File No file chosen
(Only pdf files are allowed)

Accept Close

3.1. Verification of work progress entry under an issued work order by Buyer

To view the “Work progress Entry” made by seller on the issued work order, the buyer may select “Issued Work Order” tab under the left menu of “ LOIs/ Work Orders:

The screenshot shows the e-Bazaar portal interface. The left sidebar menu has the 'Issued Work Order' tab highlighted with a red box. The main content area displays a table of issued work orders. The 'Work Order Progress' icon in the table is also highlighted with a red box.

Sr.No.	WO No	Date Of Issued	Seller Name	Order For	Estimated Cost	Intended Qty	Delivery Date	Last Date Of Contract	Status	Other T&C	Work Order Progress
1	WO20211217182255389	2021-12-17	RICHLOOP GLOBAL SERVICES PRIVATE LIMITED	PRODUCT	400000	10	2021-12-31	2022-02-28	WO Partial Completed		

Total Records - 1

The buyer may accept and reject the listed milestones against the issued work order:

The screenshot shows the e-Bazaar portal interface with a modal dialog box titled "Milestone Accept Or Reject". The dialog box contains the following information:

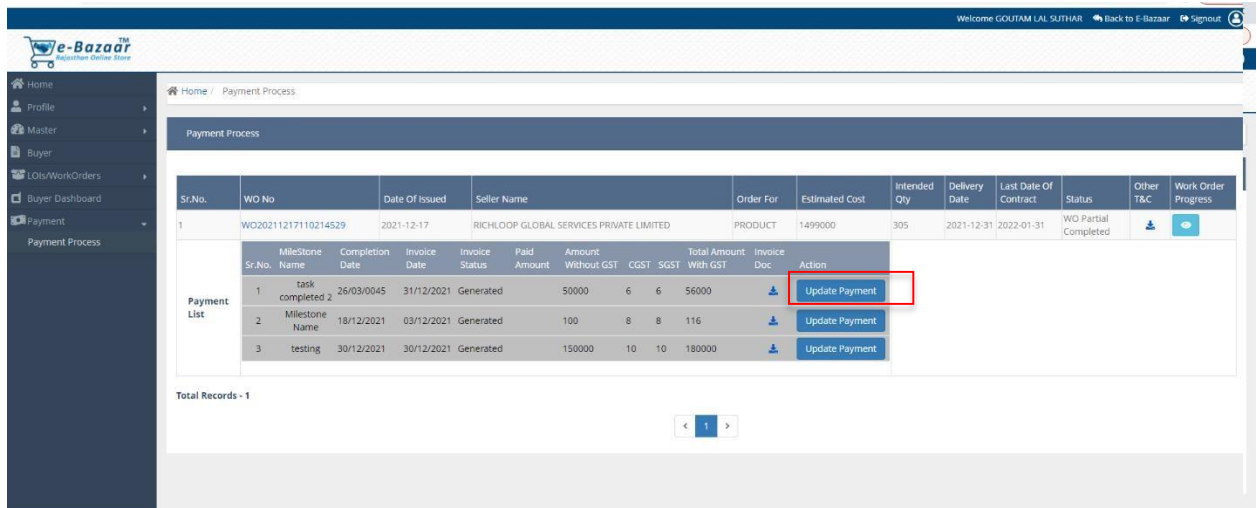
Milestone Name	Milestone Status	Completion Date
testing	Completed	30/12/2021

Below the table, there are radio buttons for "Accept" (selected) and "Reject". At the bottom of the dialog box, there are "Accept" and "Close" buttons, with the "Accept" button highlighted by a red box.

In case of Rejection, the buyer has to mention the reason for rejection.

3.1. Entry of payment made against the submitted invoices

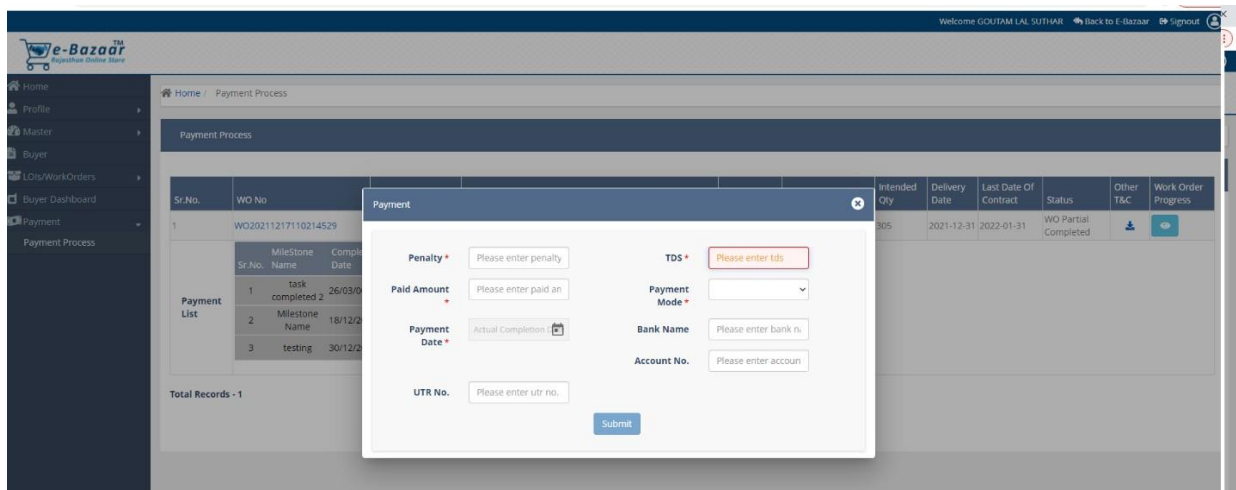
The buyer may update the “payment made” against the submitted invoices. The buyer has to select “Payment process” tab under left menu of the “Payment”:



The screenshot shows the E-Bazaar Payment Process page. The left sidebar contains a menu with options: Home, Profile, Master, Buyer, Lots/WorkOrders, Buyer Dashboard, Payment, and Payment Process. The main content area displays a table with columns: Sr.No., WO No., Date Of Issued, Seller Name, Order For, Estimated Cost, Intended Qty, Delivery Date, Last Date Of Contract, Status, Other T&C, and Work Order Progress. A table with 3 rows is shown, each with an 'Update Payment' button. The first row is highlighted with a red box.

Sr.No.	WO No.	Date Of Issued	Seller Name	Order For	Estimated Cost	Intended Qty	Delivery Date	Last Date Of Contract	Status	Other T&C	Work Order Progress
1	WO20211217110214529	2021-12-17	RICHLOOP GLOBAL SERVICES PRIVATE LIMITED	PRODUCT	1499000	305	2021-12-31	2022-01-31	WO Partial Completed		
1	task completed 2	26/03/0045	31/12/2021	Generated	50000	6	6	56000			
2	Milestone Name	18/12/2021	03/12/2021	Generated	100	8	8	116			
3	testing	30/12/2021	30/12/2021	Generated	150000	10	10	180000			

After click on the “Update Payment”, the buyer has to fill details of “Payment Made” against the submitted invoices such as “Any penalty”, “TDS”, “Paid Amount”, “Payment Mode”, “Actual Date of Payment”, “Payment Issuing Bank Details” with UTR etc.



The screenshot shows the E-Bazaar Payment Process page with a 'Payment' modal form open. The modal form contains fields for: Penalty, TDS, Paid Amount, Payment Mode, Payment Date, Bank Name, Account No., and UTR No. The 'Payment' button is highlighted.

Sr.No.	WO No.	Date Of Issued	Seller Name	Order For	Estimated Cost	Intended Qty	Delivery Date	Last Date Of Contract	Status	Other T&C	Work Order Progress
1	WO20211217110214529	2021-12-17	RICHLOOP GLOBAL SERVICES PRIVATE LIMITED	PRODUCT	1499000	305	2021-12-31	2022-01-31	WO Partial Completed		
1	task completed 2	26/03/0045	31/12/2021	Generated	50000	6	6	56000			
2	Milestone Name	18/12/2021	03/12/2021	Generated	100	8	8	116			
3	testing	30/12/2021	30/12/2021	Generated	150000	10	10	180000			